

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, NOVEMBER 21, 2023, AT 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board Vice-President Jerry Schleper called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, and Laura Woodring. Josh Hileman and Keven Weber were absent.

NO PUBLIC COMMENT

On motion by L. Woodring, 2nd **by** S. LeBlanc, the agenda was approved. Motion carried unanimously.

On motion by M. Derrick, 2nd **by** M. Adams, the consent agenda, including the minutes of the October 17 meeting and the treasurer’s report for October 2023, was approved. Motion carried unanimously.

**TREASURER’S REPORT
FOR OCTOBER 2023**

BUDGET ACCOUNT

\$548,783.31	Balance September 30, 2023
220,643.16	Real Estate Taxes
4,608.94	Corporate Replacement Tax
874.00	Other Grants
2,773.72	Interest
185.00	Non-Resident Fees-Epay
410.58	Fines
17.60	Fines-Epay
430.80	Copies
61.85	Copies-Epay
113.80	Lost items
18.99	Lost items-Epay
46.50	Fax
5.00	Fax-Epay
<u>775.00</u>	Gifts & Memorials
779,748.25	Balance + MTD Income
<u>142,359.11</u>	Less Expenses
*637,389.14	Balance October 31, 2023

*536,357.78	Checking Account
140.00	Cash on Hand
24,552.36	Illinois Funds-Epay
76,339.00	Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 510.03	Checking
531.76	Illinois Funds

SPECIAL RESERVE

\$402,731.58	Checking
538.00	Illinois Funds

The following check registers were presented by J. Pruitt:

Check #	Date	Payee	Cash Account	Amount
1025	11/21/23	Heneghan and Associates, P.C.	1100	8,426.25
Total				8,426.25

Check #	Date	Payee	Cash Account	Amount
13208	11/15/23	VISA	1000	4,221.03
13208a	11/15/23	VOID	1000	
13208b	11/15/23	VOID	1000	
13208c	11/15/23	VOID	1000	
13208d	11/15/23	VOID	1000	
13209	11/21/23	Baker & Taylor	1000	5,171.33
13210	11/21/23	Gary Banks	1000	110.00
13211	11/21/23	Breese Public Library	1000	26.00
13212	11/21/23	Cengage Learning Inc / Gale	1000	479.82
13213	11/21/23	City of Jerseyville	1000	14,188.57
13214	11/21/23	Demco	1000	533.63
13215	11/21/23	Enfold Systems, Inc.	1000	472.00
13216	11/21/23	Grafton Technologies, Inc	1000	194.74
13217	11/21/23	Herrin City Library	1000	31.00
13218	11/21/23	Illinois Power Marketing dba	1000	572.88
13219	11/21/23	Illinois American Water	1000	136.97
13220	11/21/23	Rusty Ingram	1000	482.00
13221	11/21/23	Jerseyville Public Library	1000	33.83
13222	11/21/23	Kanopy, Inc.	1000	25.00
13223	11/21/23	Kids Reference Company	1000	280.26
13224	11/21/23	Lazerware Inc.	1000	887.22
13225	11/21/23	Library Ideas LLC	1000	7.50
13226	11/21/23	Chris Maness	1000	400.00
13227	11/21/23	Midwest Tape LLC	1000	1,531.42
13228	11/21/23	Payroll	1000	21,488.45
13229	11/21/23	RAILS	1000	135.00
13230	11/21/23	Elizabeth Smilack	1000	25.00
13231	11/21/23	Thomas Reuters - West	1000	294.20
13232	11/21/23	Tricounty FS, Inc.	1000	96.55
13233	11/21/23	Watts Copy Systems, Inc.	1000	248.66
Total				52,073.06

On motion by M. Adams, 2nd by L. Woodring, the payment of the bills was approved. Motion carried unanimously.

Librarian Pruitt shared reported on statistics, professional development, programming, and upcoming events.

Materials, Bylaws and Policy Committee

No report.

Building and Grounds/Expansion Project Committee

S. LeBlanc presented an expansion update, including a recap of meeting with architect and CM.

Finance Committee

On motion by M. Derrick, 2nd by M. Adams, a 1% equalization adjustment will be awarded to library employees. Motion carried unanimously.

Technology Committee

Chair M. Derrick reported on meeting with IT service provider Lazerware. He will continue to search out and compare other vendors who provide this service.

Friends of the Library

The Friends are currently working on the Cards for Caring project. They will also have a booth at the Christmas Craft Bazaar on 11/25.

CORRESPONDENCE

None.

OLD BUSINESS

No board meeting in December. Next board meeting is 1/16/24.

NEW BUSINESS

None

NO PUBLIC COMMENT

Meeting was adjourned at 7:22 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary